

LOUISIANA ASSOCIATION OF COLLEGIATE REGISTRARS AND ADMISSIONS OFFICERS
2015 Annual Conference General Business Meeting
Friday, November 6, 2015
Alexandria, Louisiana

MINUTES OF THE 64th ANNUAL MEETING

PRESIDING OFFICER: Maria Cisneros, LACRAO President

EXECUTIVE COMMITTEE PRESENT: Anthony Malta, Past President; Kourtney Istre, Vice President; Stephanie Cage, Secretary; Ryan Garrity, Treasurer; Ashlee Hewitt, Recruiting Services Chair.

01. CALL TO ORDER

The meeting was called to order by President Maria Cisneros at 9:26 am.

02. READING AND APPROVAL OF THE MINUTES

Written minutes were presented. Ryan Garrity moved to accept the minutes as corrected (Conference Year, Duke of LACRAO, and Protectors of the Court). Stephanie Cage seconded. Motion carried.

03. TREASURER'S REPORT

Ryan Garrity provided the Treasurer's Report. A new LACRAO account has been opened at Evangeline Bank for the specific purpose of planning and paying for the annual conference. Future Conference Chairs will be able to do their own bookkeeping and submit documentation to the Treasurer at the end. The Treasurer will continue to monitor ongoing account activity. Ryan presented the 2015 Annual Conference Financial Report. As of October 14, 2015, the Master account balance is \$66,542.17 and the Conference account balance is \$10,000.00 for a grand total of \$76,542.17 of in all LACRAO accounts. Andy Benoit moved to accept the financial report and Bob Vento seconded. A report of the 2014 LACRAO Annual Conference master budget was also presented to the membership. Ryan notified members that invoices for articulation workshops would be sent out in the next two weeks.

04. OLD BUSINESS

Maria Cisneros encouraged members to volunteer to serve on a LACRAO committee. Specifically, help is needed in the Professional Development, Professional Access and Equity, and Information Technology committees.

05. COMMITTEE REPORTS

a. Professional Development – Maria Cisneros announced 7 members committed to join the committee during the "How Do I Join a LACRAO Committee and Become More Involved in the Organization?" session at the conference. This group is expected to revive the Professional Development Committee. Other members were encouraged to get involved.

b. Nominations and Recognitions – Chair Anthony Malta presented the 2015 slate of officers as recommended by the Nominations and Recognitions Committee: President –Kourtney Istre, McNeese Vice- President –Mickey Diez, ULL; Secretary-Andy Cline, LA Tech; Recruiting Services Chair, Ashlee Hewitt, Northwestern; Treasurer-Ryan Garrity, Tulane.

Anthony gave special recognition and presented a plaque to Maria Cisneros for her service as this past year's LACRAO President. He also recognized the Honorary members with notification of the status of Honorary Member: Ms. Patty Best, LSU and Ms. Susan Elkins, LA Tech.

c. Recruiting Services – Chair Ashlee Hewitt thanked all of the hosts and coordinators for the 2015 Articulation workshops. Zone I- ULM, Zone II- ULL, Zone III- Southern, Zone IV- Dillard, Zone V- BPCC, Zone VI- LC; Non-member Calendars sold this year was over 30; Thanked the Zone Coordinators for their outstanding jobs this year: Zone I-Megan Carrigee (LA Tech), Zone II- Josh Perrodin (ULL), Zone III- Marjorie Parker (Southeastern), Zone IV- Toni Schlessinger (UNO), Zone V- Jerona

Washington(BPCC), Zone VI- Ashlee Hewitt (NSU), and Transfer-Jennie Monk(Centenary). The Recruitment Chair Scholarship to attend a conference this year was awarded to Megan Carrigee (LA Tech).

d. By-Laws, Government Liaison, and Ethics – Bob Vento noted that ACT 232 will impact all Admissions Officers and Registrars. ACT 232 directs the Board of Regents to establish a process for designation an institution as a Governor’s Military & Veteran Friendly Campus. The act includes specific requirements. The law includes nine criteria for eligibility, of which each institution must meet all of the first five and at least three additional criteria. Statewide implementation began Fall 2015. The next deadline for applications is November 21, 2015.

Bob gave special recognition to Robert Doolos for his work with the councils and administration over the years to get the voice of LACRAO to the legislation regarding new policy. Robert Doolos has been a great advocate for LACRAO.

Bob informed members about the committee and mentioned that volunteers are appreciated to join.

e. Professional Access and Equity – Maria Cisneros announced 2 members committed to join the committee during the “How Do I Join a LACRAO Committee and Become More Involved in the Organization?” session at the conference. She encouraged other members to get involved and join the committee.

f. Information Technology – Maria announced that Bryant Faust and Kelly Rodrigue will revive this committee. Volunteers are needed to help with the website, technology, etc.

06. NEW BUSINESS

a. The motion to approve the current slate of officers:

Kourtney Istre- President

Mickey Diez- Vice-President

Andy Cline – Secretary

Ryan Garrity- Treasurer (continued)

Ashlee Hewitt- Recruiting Services Chair (continued)

Shelly Kieffer made the motion to accept the slate of the 2015 officers as presented. Bob Vento seconded. Motion carried.

b. Brian Antie reminded members that the 2019 SACRAO Conference to be held in Baton Rouge, LA. The site selection committee visited Baton Rouge last month and will sign a hotel contract next week. Please help and look for emails with information and volunteering opportunities. Save the date: February 3-6, 2019. Please visit the Refresh site, comment, suggest, volunteer, etc. Other upcoming SACRAO Conferences: 2016-Oklahoma City, OK, 2017-St. Petersburg Beach, FL, and 2018-Nashville/Murfreesboro, TN.

c. Andy Benoit is spearheading a professional development initiative for Admissions Officers and Recruiters similar to Dry Run. He proposed to start a form of Dry Run specifically for the state of Louisiana. The training would include admissions and recruiting professionals as well as high school guidance counselors. Andy and the Admissions and Recruitment Officers at ULL volunteered to be the first group to pilot the program in the upcoming year. Andy asked that LACRAO vote to approve the pilot program based on interest from other LACRAO institutions. Susan Dandridge made the motion to approve the pilot Dry Run this year in Louisiana. Robert Rene seconded. Motion carried.

07. RECOGNITION OF EXECUTIVE COMMITTEE MEMBERS AND LOCAL ARRANGEMENTS COMMITTEE MEMBERS

Maria Cisneros recognized the Executive Committee Members, Local Arrangements Co-Chairs (Shelly Kieffer and Stephanie Cage), and all those who served during the conference. Shelly Kieffer recognized the Admissions and Records staff at LSU for serving on the Local Arrangements Committee. The 2015 LACRAO Court were recognized: Queen –Jennie Monk, Centenary; King –Ryan Garrity, Tulane; Duchess –Melanie McBride, Northwestern, ; Duke – Brian Antie, LSU.

08. COMMENTS FROM PRESIDENT

Maria Cisneros noted that being President was a great experience and that she was grateful for the opportunity. She asked for volunteers to sign up for committees that need help in the organization. She thanked the LACRAO members.

09. TRANSFER OF OFFICE/PASSING THE GAVEL

Maria Cisneros passed the gavel to incoming President Kourtney Istre.

10. COMMENTS FROM THE PRESIDENT ELECT

Kourtney Istre thanked Maria for her time served and commended her work. She thanked all the presenters at the conference. Kourtney mentioned the program survey would be posted to the Listserv. She mentioned that she is excited to serve as the President for the upcoming year. She is also looking forward to hosting the 2016 Annual Conference in Lake Charles, LA at L'auberge Casino Resort. Look for early registration information soon. Save the date November 2-4, 2016. Maria stated that she was happy she said yes! She thanked Bryant Faust and Carey Stickney for getting her back involved with LACRAO. Urged the membership to get involved.

11. OTHER BUSINESS

Kourtney Istre encouraged members to get involved in the organization and join committees.

12. 2015 LOCAL ARRANGEMENTS FINAL ANNOUNCEMENTS/DOOR PRIZES

13. ADJOURNMENT

Kourtney Istre moved to adjourn at 10:04 a.m. Stephanie Cage seconded. Motion carried.

Submitted by:

Stephanie Cage, 2014-15 LACRAO Secretary