

LOUISIANA ASSOCIATION OF COLLEGIATE REGISTRARS AND ADMISSIONS OFFICERS
2013 Annual Conference General Business Meeting
Friday, November 8, 2013
Monroe, Louisiana

MINUTES OF THE 62nd ANNUAL MEETING

PRESIDING OFFICER: Stephanie Tarver, LACRAO President

EXECUTIVE COMMITTEE PRESENT: Carey Stickney, Past President; Anthony Malta, Vice President; Ralynn Castete, Secretary; Ryan Garrity, Treasurer; Kourtney Istre, Recruiting Services Chair.

01. CALL TO ORDER

The meeting was called to order by President Stephanie Tarver at 9:25 am.

02. READING AND APPROVAL OF THE MINUTES

Written minutes were presented. Andy Benoit moved to accept the minutes as corrected (dues increased to \$125 per institution). Pam Ford seconded. Motion carried.

03. TREASURER'S REPORT

Ryan Garrity provided the Treasurer's Report. The Association's balance as of October 13, 2013 was \$54,843.67. A report of the 2012/13 and 2013/14 Articulation Workshop expenses was presented to the membership. A listing of past due invoices was presented to the membership. Invoices for 2013 Articulation Workshops are forthcoming.

04. OLD BUSINESS

The institutional dues increase to \$125 will be implemented for 2014-15.

Please sign up for committees.

Stephanie Tarver will remain as the Registered Agent for the LACRAO Corporation to avoid additional attorney's fees at this time.

05. COMMITTEE REPORTS

a. By-Laws, Government Liaison, and Ethics – No Report

b. Professional Development – Anthony Malta, Conference LAC indicated that there are 90+ registered attendees at the conference.

c. Professional Access and Equity – No Report

d. Nominations and Recognitions – Chair Carey Stickney presented the 2014 slate of officers as recommended by the Nominations and Recognitions Committee: President – Anthony Malta, ULM; Vice-President – Maria Cisneros, Delgado; Secretary – Kourtney Istre, McNeese; Recruiting Services Chair, Ashlee Hewitt, Northwestern. No further nominations were made from the floor. Ryan Gonzales, ULL moved to accept the slate of officers as presented. Lisa Miller, ULM seconded. Motion carried.

e. Information Technology – No Report

f. Recruiting Services – Chair Kourtney Istre reported that no hurricanes interrupted the 2013 recruitment season --so far. A total of 36 calendars (an increase from 31) were purchased by non-member institutions/organizations. 2013 Articulation Workshops were hosted by Northwestern, Centenary, UNO, Grambling, McNeese, BRCC. Zone Coordinators for 2013 were recognized: Megan Freeland, LA Tech; Josh Perrodin, ULL; Marjorie Parker, SELA; Crystal Vaccaro Washington, UNO; Jenny Monk –LSU-A; Ashlee Hewitt, Northwestern. The recipient of the Recruiting Chair Scholarship for Professional Development is Marjorie Parker from Southeastern. A presentation was made to the newly elected Recruitment Services Chair, Ashlee Hewitt.

06. NEW BUSINESS

- a. Lori Fairburn from Southeastern will chair the 2014 conference and will be looking for assistance from other institutions in the Baton Rouge/New Orleans areas.
 - b. Possible sites for upcoming sites for LACRAO: 2015 Central Louisiana –possible shared host responsibilities LSU-A/Northwestern; 2016 – SW Louisiana
 - c. LSU and Robert Doolos have hosted the LACRAO website for many years and have done an outstanding job. This task requires a significant commitment by the institution in technical support and personnel by the host institution. Robert recognized LSU staff Judy Cooley and Clay Benton for all of the work that they have done over the years to maintain the website. The initial website was hosted by UNO under Janet Davis. The Information Technology Committee will be charged to explore the options for website host, upgrades and possible outsourcing of the website.
 - d. The AACRAO Leadership meeting will be held in early December and LACRAO should be represented, possibly by the Vice President.
07. RECOGNITION OF EXECUTIVE COMMITTEE MEMBERS
- Stephanie Tarver recognized the Executive Committee Members. The LAC was recognized with a roar of applause: Susie Sparks, Denise Duplechain, Seth Hall, Ramona Martin, Lisa Miller, Brooke, O'Brien, Mary Schmee, Patricia Tolar, Anthony Malta - Chair. The 2013 LACRAO Court were recognized: Queen – Kourtney Istre, McNeese; King – Robert Doolos, LSU; Duchess – Sheila Hudson, - LSU-A ; Duke – Andy Cline, LA Tech.
08. COMMENTS FROM PRESIDENT
- Stephanie Tarver reminded members to be involved in LACRAO and other state organizations and the importance of remaining in contact with each other.
09. PASSING THE GAVEL
- Stephanie Tarver passed the gavel to incoming President Anthony Malta. Carey Stickney, past president presented a plaque on behalf of the membership to Stephanie in appreciation of her service as LACRAO President, Vice President, and Secretary.
10. COMMENTS FROM THE PRESIDENT ELECT
- Incoming President Anthony Malta encouraged the membership to become involved in the organization. LACRAO and like organizations are even more important to our institutions during difficult times. Anthony thanked the LAC and the conference sponsors for their hard work and support.
11. OTHER BUSINESS
- Conference evaluations will be sent by email to attendees.
12. 2013 LOCAL ARRANGEMENTS FINAL ANNOUNCEMENTS/DOOR PRIZES
13. ADJOURNMENT
- Anthony Malta moved to adjourn. Bryant Faust seconded. Motion carried.

Submitted by:
Ralynn Castete, 2012-13 LACRAO Secretary